



## Director Nominations & Officer Elections Process

### General Board Member Information

- a) The Board shall consist of at least 11 and no more than 16 persons broadly representative of Yellowstone County.
- b) Board members are elected for three (3) year terms. Directors shall be elected by the membership each year at the annual meeting. Terms start on July 1 and conclude on June 30 in line with the fiscal year.
- c) Any board member who serves two consecutive three (3) year terms shall be ineligible for reelection until a minimum of one year has elapsed after expiration of the second term.

### Nominating Considerations

The Governance & Nominating Committee will strive to develop a slate of Director candidates that is diverse in regards to special skill sets, demographics, geographic and industry factors; including managing a diversity, equity, and inclusion priority to reflect the diversity of the community. The Governance & Nominating Committee oversees a process for vetting the fitness of prospective nominees and nominates individuals to be elected as members of the Board.

It is important to have a list of more than the requested number of nominees sought to provide for candidate attrition or changing circumstances. Once the final slate of candidates is determined, those not selected will be notified of other volunteer opportunities with UWYC.

### Nominations of Potential Directors\*

- February – Governance & Nominating Committee identifies gaps with diversity and skill set; shares with Board. Board of Directors are encouraged to submit prospective candidates to the Governance & Nominating Committee.
- March/April - The Governance & Nominating Committee qualifies the characteristics and skill sets that candidates should have (i.e.: diversity, skill set, industry, community connections) and submits proposed candidate slate to Board Chair and President & CEO.
- April/May - Governance & Nominating Committee Chair, Board Chair, and President & CEO meet with each candidate. (If applicable, adjustments are made to the candidate slate).
- May – The slate of Director candidates is reviewed by the Executive Committee. (If applicable, adjustments are made to the candidate slate).
- May - The Governance & Nominating Committee Chair presents the slate of Director candidates in ranking order for the next year's election with a verbal summary of application.
- June - Board of Directors vote on the slate of Director candidates.
- July- Term begins.

\*When filling a mid-term vacancy, only when there is a new candidate being considered, will this process be adhered to. If an individual has been previously vetted, an updated candidate application will be presented by the Governance & Nominating Chair to the Board for consideration.

### **Officer Elections**

The officers of UWYC who shall be elected by the Board shall consist of a Board Chair, Chair-Elect, Secretary, Treasurer, and Immediate Past Chair.

- April- Board of Directors are invited to submit nominations (including self nominations) to the Governance & Nominating Committee. Governance & Nominating Committee assesses potential leadership and approaches individuals to assess interest.
- May – Governance & Nominating Committee presents slate of officers to Board of Directors.
- June –Board of Directors elects slate of officers.
- July- Term begins.

**Term.** All officers shall hold office for one year or until their successors are duly elected and qualified. In the unusual event a Board Chair serves two consecutive terms, he or she shall be ineligible for reelection as Chair until a year has elapsed after the expiration of the second of such terms.

**Election.** Nominations for officers will be presented by the Board Governance and Nominating Committee at the annual meeting in June. The officers of UWYC shall be elected by the Board.